



TOWNSHIP OF TOMS RIVER

DIVISION OF CODE ENFORCEMENT/HOUSING

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PROPERTY REGISTRATION FORM

(Applicable where any foreclosure proceedings have begun)

INSTRUCTIONS:

- All properties/buildings where action has been taken by a creditor serving a summons and/or complaint in action to foreclose shall register with the Toms River Township in accordance with Ordinance 4748-22 (Property Registration Program). This program includes a minimum fee listed in the schedule below annually.
- Secondly in accordance with Ordinance 4748-22, supported by P.L.2021, c.444. Any building or structure that meets the description above that is vacant/abandoned, as described in 473-6. B, shall pay the additional fee described below
- Please make checks payable to the **Township of Toms River**. The vacant property registration payment included with this form pertains to the current period of vacancy in which will expire on the last day of the calendar year in which you applied. The property will need to be renewed at the start of the following calendar year if still considered vacant in accordance with Ordinance 4748-22.

Fee Schedule: Registration: \$500 Additional fee if Vacant/ Abandon: \$2000

<u>PURPOSE OF THIS FORM: (Select One):</u>			
<input type="checkbox"/> Initial	<input type="checkbox"/> Vacant/Abandon	<input type="checkbox"/> Renewal	<input type="checkbox"/> Status Change
If this is a status change, please provide reason, and attach any relevant documentation:			

<u>PROPERTY INFORMATION</u> (Occupant if applicable)	
Property Address:	Block: Lot:
Occupant Name:	
Occupant Phone #:	Email:
<u>CREDITOR/LENDING INSTITUTION</u>	
Creditor (Company):	
Agent of Creditor (Name of Individual):	
Mailing Address:	
Contact Phone #:	Email:
As an Agent/Property manager of this property, are you able to receive legal notice? <input type="checkbox"/> YES <input type="checkbox"/> NO (If NO, fill in the section titled additional contact information the individual authorized to receive legal notice)	

Property Manager (Company):	
Representative (Name of Individual):	
Mailing Address:	
Contact Phone #:	Email:
As a local property contact, are you able to receive legal notice? YES NO (If NO, fill in section titled additional contact information the individual authorized to receive legal notice)	

<u>ADDITIONAL CONTACT INFORMATION</u>	
Name:	
Mailing Address:	
Contact Phone #:	Email:

CERTIFICATION:

I, _____ hereby request to register the property/building listed above and acknowledge that the information above is complete and accurate. In accordance with Ordinance 4748-22 of Toms River Township, I agree to notify the Township of Toms River immediately of any changes in or with the building(s) registered. I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

 Applicant's Name (Printed) Date

 Applicant's Signature

State of _____ County of _____

I, _____, a Notary Public, do hereby certify that on this ____ day of _____, 20____, personally appeared before me _____, known to me to be the person whose name is subscribed to the foregoing instrument, and swore and acknowledged to me that he executed the same for the purpose and in the capacity therein expressed, and that the statements contained therein are true and correct.

In witness whereof, I hereunto set my hand. _____

Notary Public: My commission expires: